

Risk Assessment

Site: COVID-19 Risk Assessment for Workshop and Yard

No: DOC AFI-RA-C006

Undertaken By: Nigel Stevens, Ian Price

Date: 26th May 2020

Revision: 1

Issue Date: 26th May 2020



Operation:	COVID-19			Persons At Risk:	Workshop and Yard		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
<p>Transmission of COVID-19 due to handling contaminated substance, transmission to face.</p> <p>Contact with contaminated surfaces, transmission to face.</p> <p>Inhalation of the virus or passing through the mucous membrane of the eye.</p>	4	3	12	<p>GENERAL</p> <p>If you feel unwell or have an elevated temperature, a new dry cough, loss of taste and smell do not come to work. Seek medical advice and self-isolated. Normal adult body temperature should be below 37.8°C.</p> <p>Upon arrival temperature checks of staff will be undertaken by the Senior Engineer or Senior HDC, using a hand held monitor which does not make contact with the individual. Any staff found with a raised temperature will be advised that they cannot attend work and that they should go home, self-isolate and seek medical advice. Staff taking the temperatures will need to have the correct PPE i.e. face covering and disposable vinyl gloves. Temperature checks should be recorded, retained and sent to HSEQ weekly.</p> <p>When coughing or sneezing cover your mouth and nose with the bend of your elbow or use a disposable tissue. If a tissue is used dispose of it immediately into a bin that closes. If a bin is not available bag the tissue up and dispose of when you return to the depot.</p> <p>Use gloves at all times either disposable vinyl gloves or safety gloves.</p> <p>You must maintain social distancing at all times whilst at work (minimum of 2 metres) this will include such areas as the yard, workshop and also when entering the office. Entering the office must be kept to a minimum and where possible one person should be nominated to be the point of contact with the hire office staff.</p> <p>If a member of staff begins to feel unwell and /or displays any of the symptoms of COVID-19 they should isolate into an unoccupied office or area of the workshop and inform their manager immediately. The manager should arrange for the staff member to go home and advise them to self-isolate and seek medical advice as soon as possible.</p> <p>Throughout the day, wash your hand with soap and water as frequently as possible, for at least 20 seconds duration. This includes washing hands on arrival at the site, after rest and toilet breaks, respiratory hygiene, or disposal of tissues / towels etc. Where you do not have access to soap and water</p>	4	1	4

Risk Assessment

Site: COVID-19 Risk Assessment for Workshop and Yard

No: DOC AFI-RA-C006

Undertaken By: Nigel Stevens, Ian Price

Date: 26th May 2020

Revision: 1

Issue Date: 26th May 2020



			<p>use hand sanitiser.</p> <p>Communal areas must be wiped down with antibacterial wipes or disinfectant / antibacterial spray and disposable paper towels regularly during the day and after use.</p> <p>Stagger meal breaks so social distancing can be maintained whilst taking your break. Wipe down any surface which you have come into contact with e.g. sink, cupboard handles, fridge etc. with antibacterial wipes or disinfectant / antibacterial spray and disposable paper towels.</p> <p>The collection of PDA devices must be staggered amongst the engineers on site. Do not collect the PDA from its docking station at the same time as others and avoid congregating in any area of the workshop and yard.</p> <p>If you have to lift a load that would normally be a 2 person's lift, try to use a mechanical aid such as the FLT fitted with the lifting beam.</p> <p>On occasions it may not be possible to maintain the 2 metre social distance, such as a 2 person lift where a mechanical aid is not available. On these occasions keep the duration of the work to a minimum, do not directly face others involved in the task and wear a FFP2/3 rated face mask. Once complete wash your hands with soap and water for at least 20 seconds duration.</p> <p>Do not share tools with other engineers. If you do have to use tools that are not your own clean those with antibacterial wipes or disinfectant / antibacterial spray and disposable paper towels before and after use.</p> <p>When washing down machines, always use traffic film remover (TFR) and use a full face visor to protect your face from any splash backs.</p> <p>Throughout the day, wash your hands with soap and water as frequently as possible, for at least 20 seconds duration. This includes washing hands on arrival to the site, after rest and toilet breaks, respiratory hygiene, or disposal of tissues / towels etc. Where you do not have access to water, use hand sanitiser.</p>			
--	--	--	--	--	--	--

Risk Assessment

Site: COVID-19 Risk Assessment for Workshop and Yard

No: DOC AFI-RA-C006

Undertaken By: Nigel Stevens, Ian Price

Date: 26th May 2020

Revision: 1

Issue Date: 26th May 2020

				If the activity would normally require the wearing of a rated FFP2/3 face mask then that mask must be used. If not then face coverings can be worn if required.		
--	--	--	--	---	--	--

Likelihood →	Likely (5)	Probable (4)	Possible (3)	Unlikely (2)	Very unlikely (1)
↓ Severity					
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

KEY:
 S = Severity
 L = Likelihood
 R = Risk rating

PPE Required:

High risk
Medium risk
Low risk

Hard hat	Y
Overalls and boots	Y
Eye / ear protection	As necessary
Suitable gloves	Y
Respiratory equipment	As necessary
Safety harness / adjustable lanyard	Boom type MEWPs

Environmental Risk
Low
Medium
High

AUTHORISED BY NICK HIGGINS, GROUP CHIEF OPERATING OFFICER

Signature: 

Date: 26/05/2020